

Traumatic Brain Injury Fund Advisory Committee Meeting

July 8, 2010

Utah Department of Health (Room 125)

1:00 pm – 2:30 pm

Minutes

Committee Members Present:

Nita Smith, Cindy Wilmshurst

Committee Members Excused:

Sarah Sanders, Elaine Pollock, Natalie Whatcott, Adina Zahradnikova, Ron Roskos, Ann Russo, and Troy Roper

UDOH Support Staff:

Kevin Condra, Trisha Keller, Missi Leak

UBIC Members Present:

Joyce Dolcourt, Kris Fawson, and Sue Dubois

Welcome & Introductions:

- Nita welcomed everyone to the meeting.
- Introduced Sue Dubois and Joyce Dolcourt from UBIC.

Approval of June Minutes:

- Since there were not enough members of the committee present to approve minutes, they will be approved at the next meeting.
- Committee discussed the Social Networking training, particularly Facebook.
- Nita brought out that they discussed that ownership is taken away to a degree with social networking.
- Those using Facebook are using multiple media networks along with Facebook.
- We need someone with knowledge of TBI to act as a moderator of the site.
- Kevin talked with Joe Cullen, the IT person assigned to UDOH.
- Joe said that he would look into options for an on-line payment system for the website and Facebook. (something other than PayPal)
- Cindy suggested that we have some YouTube stories about people with TBI's on our Facebook page.

Update on TBI Fund Logos:

- Discuss next meeting

Status of Funding on Neuro Psych Assessments & Contracts:

- Update on TBI Implementation Partnership Grant & Update on U of U Neuro Psych Evaluations:

- As of the end of May billings, there is still \$31,000 unexpended in the fund.
- We are waiting for June's billings from contracts.
- The committee is going to reapportion the money.
 - There will still need to be new contracts made.
- Nita was able to talk to a few families that were referred to U of U, and found out that they did receive the things on the neuro-psych assessments they needed.
- Look into bringing BYU Comprehensive Services into a contract for neuro-psych exams.

TASK: Trisha to talk to Mona Hopkins at BYU to look into contracting neuro psych service.

- The Advisory Committee supports the department in contracting for neuro psych exams.
- The Financial Status Reports are due July 30th.
- Nita has a model for resource facilitation that the committee may want to look at and try to implement on the next funding round.
- New contracts will need to come out - look at options, continue with what we are doing and make changes as we go.
- Sue Dubois is our new TBI Coordinator.
- Her salary will be coming from an amendment to Judith's contract, but she will be responsible to the Violence & Injury Prevention Program (VIPP).
- She will be oriented within the next few days.
- Congratulations Sue!

TASK: Missi to make Ann Russo and Sue Dubois a standing nameplate for the meetings.

- VIPP will be recruiting for Kevin's position.
 - 30% of this position goes towards the TBI Implementation Grant.
- Survey update: we are in the second draft.
 - We received feedback from Jennifer Wrathal from the UDOH Survey Center.
- Hopefully the survey will be ready for the next meeting.
- We will be working with Tobacco Prevention to add some questions to our survey which will assist with the cost of the survey.

Update on Web Hits to the TBI Fund Website:

- Kevin wanted to look at both the Fund website and the new grant website for hits.
- The new grant's website however is not connected with a hits counter yet.
- The Fund website has had 144 hits within the last 3 months
 - The numbers have doubled from April - June.
- The VIPP website averages about 3,500-5,000 hits a month for the VIPP page.

Update on Joint Sustainability Efforts with UBIC Members:

- The TBI Fund accomplishes UBIC's purposes.
- According to the Work Plan, HRSA's intent in giving us funding was to change our system, so that when the grant is done, work will continue.
- This Committee is one tool to accomplish goals of UBIC.
- It is possible to set UBIC up as a 501C3, but then it would be in competition with this Fund.

- There is no money in the TBI Partnership grant or in UBIC for model pilot community groups at this point.
- It is easier to raise funds for specific services and than for administration.
 - Sue provided an example of a package she put together letting Zion's Bank know where their funding was going – towards training.
- The committee might want to look at how we can better let people know where their money will be spent.
- The TBI Fund specifically goes towards linking individuals to short term services.
- We need increased support from those in the rural areas of the state.
- We don't want to duplicate efforts, which is why we are continuing to explore how efforts could be combined with UBIC and TBI Fund.
- In the Strategic Plan, Objective 1.5 – Sustainability efforts do not necessarily include UBIC.
- Trisha asked if there was some way that we could combine the two committees. (UBIC and TBI Fund Committee)
- Nita explained that the Grant requirements given from HRSA and statute requirements to pass the fund are different.
- By having members from both groups attend UBIC and TBI Fund, we are doing the best coordinating we can
- UBIC is a resource for the TBI Fund.
- The Fund goes directly to people for services.
 - We need to focus on getting funding for the Fund.
- Training for those that need to know about the TBI Fund is something that UBIC can coordinate.
- UBIC works to change the system, and the TBI Fund works to help people.
- UBIC reports to the Coordinating Council for People with Disabilities (CCPD) and as such, the Governor.
- We could possibly bring UBIC in as a sub-committee for the TBI Fund, joining the two.
- We probably don't need to meet as frequently as we have been lately.
 - Now that we know where the workgroups are functioning, do we need to meet monthly, or can we meet every other.

TASK: Staff to add frequency of meetings to the next agenda.

- If we have UBIC as a subcommittee under the TBI Fund, then when the grant is over UBIC can continue meeting.
- Nita expressed that her concern is that if a new Director of the Department of Health doesn't support the fund, then we will only meet once a year if there is funding.
 - Then UBIC will be subject to the restrictions of the TBI Fund.
 - Right now UBIC has to exist as a separate entity, due to the Grant.
- We need to keep revisiting collaboration efforts between the Fund and UBIC.
 - Revisit this issue as needed.
 - The committee hopes to get some feedback from UBIC.

August Meeting Date & Other Items:

- August meeting has been canceled.
- September 9th is when the committee's next meeting will be held.

- Joyce will be in contact with U of U for fundraising services in the fall, students are going to be creating a fundraising plan for us.
- We hope to still see Kevin's face, you are always welcome to attend or participate. We will miss you!

Agenda Items for Next Meeting:

- TBI Fund Logo
- Social Website for TBI Fund
- Joint Sustainability Efforts with UBIC Members
- Frequency of Meetings

Next Scheduled Meeting

September 9, 2010

1:00-2:30p

Utah Department of Health

Room 125